

**NORTH WILDWOOD BOARD OF EDUCATION  
WORKSESSION MEETING**

**MONDAY, JUNE 9, 2014**

**6:00 P.M.**

**MINUTES**

A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 p.m.

B. Roll Call: Mr Hansen called the roll:

**PRESENT:**

James Perloff  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

**ABSENT:**

Michael Brown, Sr.  
Shannon Feltwell  
Ronald Golden  
Via Zampirri

**Also in Attendance:**

Michael Buccialia, Superintendent  
John Hansen, Board Secretary/School Business Administrator

C. Flag Salute: Mr. MacDonald lead the salute to the flag.

D. Open Public Meetings Law: Mr. Hansen read the following:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 6th, 2014 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 9<sup>th</sup>, 2014.

E. Approval of transfer of funds: **NONE**

F. Approval of Minutes: **NONE**

G. Approval of financial statements as of **April 30<sup>th</sup>, 2014**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

**SECRETARY AND TREASURER'S REPORT OF 04/30/14**

On a motion made by Mr. Perloff and seconded by Mr. McCracken, the board unanimously approved the Secretary and Treasurer's Report for 04/30/14 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 04/30/14 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 04/30/14 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of April, 2014.

John J. Hansen, Secretary \_\_\_\_\_

- H. Approval of bill list: **May 19<sup>th</sup>, 2014 to June 9<sup>th</sup>, 2014**  
(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Perloff**

**Second: McCracken**

**Voting Yes:**

James Perloff  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

- I. NWEA activity report: **None**

## II. **REPORTS\*\***

- A. Board President

- B. Administration reports

Superintendent: reported on the agenda items.

Business Administrator: reported on the agenda items

- C. Public discussion of agenda items: None

**III. BUSINESS\*\***

A. Personnel

1. On the recommendation of the Superintendent, to accept with regret Noel Bethea's resignation.

B. Financial

1. On the recommendation of the School Business Administrator, to approve the professional service contract between North Wildwood School District and Ford-Scott & Associates as Auditor per the RFP dated May 29<sup>th</sup>, 2014.
  - 1) Fee to conduct 6/30/14 audit, prepare Comprehensive Annual Financial Report and review the 2015-2016 Application for State School Aid \$22,100  
Option to Renew:
    - 2) Fee to conduct 6/30/15 audit, prepare Comprehensive Annual Financial Report and review the 2016-2017 Application for State School Aid \$22,100
    - 3) Fee to conduct 6/30/16 audit, prepare Comprehensive Annual Financial Report and review the 2017-2018 Application for State School Aid \$22,100
2. REMOVED
3. On the recommendation of the School Business Administrator, to approve restricting up to \$75,000 and place the funds in the legal reserve for Capital reserves.
4. On the recommendation of the School Business Administrator, to approve restricting up to \$75,000 and place the funds in the legal reserve for Tuition reserves.
5. On the recommendation of the School Business Administrator, to authorize a shared services agreement between the North Wildwood Board of Education and HI-NELLA School District to share services, to include but not limited to Business and Office Services, Building & Ground Services, Joint Purchasing and Supplies and Materials and authorize the Business Administrator to execute the required documents.
6. On the recommendation of the School Business Administrator, to authorize a "non and fair contract" to CM3 to perform access control related services on the 13<sup>th</sup> Street and annex door project in conjunction with the contract awarded to GNL Doors in amount of \$3,475.  
CM3  
Paid/Received \$23,514.54  
This encumbrance \$ 3,475.00  
\$26,989.54

**IV. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to continue to use the Danielson Teacher Evaluation Rubric for the 2014-2015 school year.
- B. On the recommendation of the Superintendent, to approve Room 3, Room 5, and Room 34 as dual use classrooms and lavatory facilities for Pre-Kindergarten classrooms.
- C. On the recommendation of the Superintendent, to approve the field trips/guest speakers, substitutes, and professional development workshops.

**PERSONNEL, FINANCIAL & CONSENT**

**Motion: Perloff                      Second: McCracken**

**Voting Yes:**

James Perloff  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

**V. CLOSED SESSION: PERSONNEL:**

**CONTRACT NEGOTIATIONS WITH NWEA 2014-2017**

**Motion to approve the closed session to discuss contract negotiation between the North Wildwood Board of Education and the North Wildwood Education Association as per 10:4-12 b. (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including negotiation of the terms and conditions thereof, with employees or representatives of the employees of the public body.**

**Motion: Burns                      Second: McCracken**

**All in Favor**

**Close session began at 6:15 pm.**

**VI. GOOD OF THE ORDER**

- A. Discuss update to Board Policy #4219.26 – Electronic Communication by School Staff (Please see Board information)
- B. Discuss allowing parents on class trips
- C. Discuss update to Board Policy #4116 – Evaluation of Teaching Staff Members (Please see Board information)

Motion to Adjourn @ 6:25 pm  
 Motion: Burns Seconded: McCracken  
 All in favor

Respectfully submitted,

John J. Hansen  
 School Business Administrator/Board Secretary

**VII. BOARD INFORMATION**

- A. Board Policy - #4219.26
- B. Board Policy - #4116

**VIII. NEXT MEETING**

**June 23, 2014                  Regular Meeting at 6:00 p.m.**

**FIELD TRIPS / GUEST SPEAKER APPROVALS**

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
Grade 6	Aviation Museum, Flight Deck Diner	May 16
Gr. 6-1, 6-2, 7-1, 7-2,	Beach at 12 <sup>th</sup> Street	May 23
Grade 5	Wayne Emberger, Excelon Corporation	May 30
Grades PK	North Wildwood Beach, Tram, Hot Spot	June 9
Grade 4	Beach & Boardwalk	June 18